

**TOMPKINS CONSOLIDATED AREA TRANSIT, INC.
BOARD OF DIRECTORS MEETING**

Thursday April 22, 2010
4:00PM TCAT Conference Room
737 Willow Avenue, Ithaca, NY

Attendees: D. Cogan, J. Dotson, H. Dullea, K. Luz Herrera, D. Lieb,
P. Mackesey, F. Proto, N. Schuler, K.Whang, A. Eccleston

S. Brock, R. Andrascik, N. Oltz, P. Poist,
D. Swartz, D. Tome, S. Persons/Recording Secretary

Agenda

I. Call to Order

F. Proto called the meeting to order at 4:05 PM, and welcomed everyone to the April 22, 2010 TCAT, Inc. Board of Directors Meeting.

II. Board Member Items

There were no Board Member items.

III. Public Comment

There was no one present that had a public comment.

IV. Approval of the minutes from March 25, 2010 meeting

The motion to approve the minutes from March 25, 2010 was made by D. Cogan; seconded by D. Lieb. S. Brock stated that the Resolution 2010-06 was not the revised one that was voted on and that needed to be changed in the minutes. The motion to approve the minutes as amended passed unanimously.

V. Chairperson's Report

There was no Chairperson's report.

VI. General Manager's Report

- Recognize N. Oltz – A. Eccleston announced that N. Oltz was selected as one of the top 20 outstanding women you should know. It will be formally announced tomorrow on the radio stations and also on their websites. She was nominated by her peers and congratulations to her.
- Monthly Operating Report – A. Eccleston presented the Monthly Operating Report for February 2010. She reviewed the details of the Riders, Miles & Hours Statistics, Service Changes & Special Events, Maintenance Statistics, Accidents & Other Incidents, Finance, Human Resources, Marketing Initiatives, & Customer Communications.
- Demand Response service update – D. Swartz explained what the demand response service is and how it works. He stated we operate it in a suburban rural area out near Etna Road,

Hanshaw Road and Lower Creek Road. He explained that riders call in and tell us what time they need to be picked up, we create a schedule for the driver daily on week days only, and the bus is dispatched out at those times to pick up people. Instead of operating an empty bus on a route because a schedule says we will we only operate where we need to.

VII. Committee Reports

- **Executive Committee**

F. Proto reported the Executive Committee met April 14, 2010 and discussed the Cayuga Heights routing suggestions, the City Center Project and revenue that was generated, the effect of the City Smoking Policy on the drivers, Black Box project update, the sale of the Trolley, new phone system update, radio system, Tioga Transport discussion, and the bus Roadeo.

- **Planning Committee**

The planning committee met April 1, 2010 and April 22, 2010 and discussed future needs of TCAT to include capital planning, facility planning and regional study and potential future service.

- **Budget Committee**

H. Dullea reported that the Budget Committee met on April 20, 2010 and discussed Revenue Expenditure Report: A, STOA, fuel report and the Black Box project budget. He stated there would be a special Budget Committee meeting the following week.

- **Human Resources Committee**

N. Schuler reported that the Human Resources Committee met on April 19, 2010 and discussed staffing levels, recruitment efforts and training for staff and management.

- **Transit Service Committee**

P. Mackesey reported that the Transit Service Committee met on April 14, 2010 and discussed Route 30 and Route 14 concerns, the Fire Works to be held at TC3, bicycles on buses, and procedures for new service requests.

VIII. Next meeting

F. Proto announced the next meeting date May 27, 2010 at 4:00 PM.

IX. Attorney's Report

F. Proto asked for a motion to enter into Executive Session to discuss a personnel matter and proposed litigation. The motion was made by J. Dotson; seconded by P. Mackesey. The motion passed. The Board entered into Executive Session at 5:45 PM. The Board arose from Executive Session at 5:55 PM. No action was taken.

X. Adjournment

The motion to adjourn the meeting was made by P. Mackesey; and seconded by K. Whang. The meeting adjourned at 5:56 PM.