

**TOMPKINS CONSOLIDATED AREA TRANSIT, INC.
BOARD OF DIRECTORS MEETING**

Thursday, June 25, 2009
4:00 PM TCAT Conference Room
737 Willow Avenue, Ithaca, NY

Attendees: J. Dotson, H. Dullea, K. Luz Herrera, R. McDaniel, F. Proto
N. Schuler, J. Turcotte

S. Brock, M. Albanese, R. Andrascik, A. Eccleston, N. Oltz,
N. Tedesco, D. Tome, S. Persons/Recording Secretary

Agenda

I. Call to Order

F. Proto called the meeting to order at 4:08 PM, and welcomed everyone to the June 25, 2009 TCAT, Inc. Board of Directors Meeting.

II. Board Member Items

F. Proto asked for an Executive Session to be added to the agenda to discuss a letter J. Turcotte received. He also asked to have the action item to consider selection of Green Street Café Vendor moved up in the agenda as some members needed to leave early.

III. Public Comment

There was no one present that had a public comment.

IV. Action Items from Staff

- Consider approval of Resolution {2009-04} Consider Selection of Green Street Café Vendor as part of the City Center Project. – F. Proto presented Resolution {2009-04} Selection of Café Vendor.

**RESOLUTION 2009-04
SELECTION OF GIMME! COFFEE, INC. FOR OPERATION OF A CAFÉ
WITHIN TCAT'S GREEN STREET PASSENGER WAITING AREA**

WHEREAS, TCAT, Inc. (TCAT) is in need of a Café vendor for the operation of a Café within its new Green Street Passenger Waiting Area that includes a vendor service area, and

WHEREAS, on May 4, 2009, TCAT issued a request for proposals for the services of a Café provider (RFP 23-09) and received 2 proposals, and

WHEREAS, after careful consideration of the proposals and interview with 1 of the firms that responded, TCAT staff have determined that Gimme! Coffee, Inc. of Ithaca, New York is a qualified and acceptable firm, and that acceptance of its proposal would be in the best interests of TCAT, and

WHEREAS, TCAT staff and City Center Committee Members recommend entering into an agreement and/or sublease with Gimme! Coffee, Inc. to operate a Café, and

WHEREAS, Gimme! Coffee, Inc. proposes to operate a Café with proposed rental payments to TCAT of Six Hundred Twenty-Five Dollars per month for year 1, Six Hundred Seventy-Five Dollars per month for year 2 and Seven Hundred Twenty-Five Dollars per month for year 3, therefore be it

RESOLVED, that the TCAT Board of Directors selects Gimme! Coffee, Inc. as its Café provider, and be it further

RESOLVED, that the TCAT Board of Directors authorizes the Chairperson of the Board and the General Manager to execute a 3 year contract and/or sublease with Gimme! Coffee, Inc., with options to renew for 2 additional years, and with rental payments not less than the proposed amount of Six Hundred Twenty-Five Dollars per month for year 1, Six Hundred Seventy-Five Dollars per month for year 2 and Seven Hundred Twenty-Five Dollars per month for year 3, said contract being subject to the approval of TCAT's attorney.

The resolution to approve the Selection of Gimme! Coffee, Inc. for Operation of a Café within TCAT's Green Street Passenger Waiting Area was moved by R. McDaniel; and seconded by H. Dullea. Discussion followed. The motion passed unanimously.

V. Approval of the minutes from May 28, 2009 meeting

The motion to approve the minutes from May 28, 2009 was made by H. Dullea; seconded by K. Luz Herrera.

J. Dotson requested to change the term "bids" on page 2 under City Center Project to Proposals. The motion to approve the minutes as amended passed unanimously.

VI. Chairperson's Report

The Chairperson did not have a report.

VII. General Manager's Report

- NYSDOT Communications: Operating Authority and Inspection Program - J. Turcotte reported TCAT was acknowledged by NYSDOT with our DOT inspection pass rating, our pass rate for the last eighteen months was 91.7% pass which puts us above the 90% and they recognize the properties that do that. He stated in May we received a complimentary letter from the City of Ithaca Disability Advisory Council on the way that we handled our TDP process, and recognized TCAT staff and the work that we do. We also received a letter this week from the GIAC Board of Directors echoing the Disability Advisory Council complementing TCAT on the work on the TDP and they said that we are a true community partner and are very impressed with our public outreach on the projects. J. Turcotte reported one last item regarding the operating authority as you know starting January 1st 2009 we started our service to Watkins Glen into Schuyler County, prior to that he had applied to the state for operating authority into Schuyler County like we have in Tompkins and Tioga Counties, we received a letter the other day granting us permanent operating authority into Schuyler County, we were previously operating under a temporary authority.

VIII. Committee Reports

- **Executive Committee**

J. Turcotte reported the Executive Committee met June 11, 2009 and discussed City Center Project, Black Box Project, Bus Replacement and County Feeder Service.

- **Budget Committee**

H. Dullea reported that the Budget Committee met on June 18, 2009 and discussed Revenue Expenditure Reports: May 31, 2009, Fuel Reports, STOA Update, and preliminary draft 2010 Operating and Capital Budgets and annual budget presentation.

- **City Center Committee**

The City Center Project Committee met on June 16 and June 19, 2009 and discussed construction and vendor updates to Green Street.

- **Transit Service Committee**

The Transit Service Committee did not meet.

- **Human Resources Committee**

N. Schuler reported that the Human Resources Committee met on June 16, 2009 and discussed current staffing levels, recruiting efforts, and HR projects.

IX. Next meeting

F. Proto announced the next meeting date July 23, 2009 at 4:00 PM.

X. Attorney's Report

F. Proto asked for a motion to enter into Executive Session to discuss potential proposed litigation. The motion was made by N. Schuler; seconded by J. Dotson. The motion passed. The Board entered into Executive Session at 5:02 PM. The Board arose from Executive Session at 5:52 PM. No action was taken.

XI. Adjournment

The motion to adjourn the meeting was made by H. Dullea; and seconded by F. Proto. The meeting adjourned at 5:55 PM.