

**TOMPKINS CONSOLIDATED AREA TRANSIT, INC.  
BOARD OF DIRECTORS MEETING**

Thursday, July 23, 2009  
4:00 PM TCAT Conference Room  
737 Willow Avenue, Ithaca, NY

Attendees: D. Cogan, J. Dotson, H. Dullea, K. Luz Herrera, P. Mackesey,  
R. McDaniel, F. Proto, N. Schuler, B. Wendt, J. Turcotte

S. Brock, R. Andrascik, A. Eccleston, N. Oltz,  
N. Tedesco, D. Tome, S. Persons/Recording Secretary

**Agenda**

**I. Call to Order**

D. Cogan called the meeting to order at 4:03 PM, and welcomed everyone to the July 23, 2009 TCAT, Inc. Board of Directors Meeting.

**II. Board Member Items**

There were no Board Member Items.

**III. Public Comment**

George Eberhardt stated he had two suggestions, number one can the public get some kind of an update on how the new ride changes are coming along, and number two when you get that new building down on Green Street open is there any way to have a room there to hold these meetings because once the new routes go into effect it's going to be almost impossible to get here.

**IV. Approval of the minutes from June 25, 2009 meeting**

The motion to approve the minutes from June 25, 2009 was made by R. McDaniel; seconded by N. Schuler.

S. Brock stated there is a missing word from the resolution; in the last resolved clause under the year two amount it should read "Six Hundred Seventy Five Dollars." The word "dollars" should be added.

The motion to approve the minutes as amended passed unanimously.

**V. Chairperson's Report**

D. Cogan reported we had our Budget Meeting July 22<sup>nd</sup>, 2009 and it was pretty well attended we had about half of the Common Council members and half of the County Legislatures there, there was some good discussion as we would have anticipated given the budget situations, especially with the County's in light of the article in the newspaper yesterday about holding all agencies to the 6.25% reduction. He stated that he thought that it was a good discussion.

**VI. General Manager's Report**

- Monthly Operating Report - J. Turcotte reported that the system reports were not available this month due to missing statistics but they would be available at the next meeting.
- TCAT Picnic - J. Turcotte reported that our first annual company picnic will be held August 9, 2009, this is in response to the many awards nights that we have had, we have asked employees what could we do differently and a lot of employees wanted to have a summer picnic. He invited the Board to come to the employee picnic.

**VII. Action Items from Staff**

- Consider approval of Resolution {2009-05} Approval of Cell Phone Use Policy Revision. – D. Cogan presented Resolution {2009-05}.

**RESOLUTION 2009-05  
CELL PHONE USE POLICY REVISION**

WHEREAS, TCAT has a Cell Phone Use Policy, last revised by the Board of Directors on August 28, 2008, and

WHEREAS, the purpose of the Policy is to improve safety for riders, non-riders, and employees in the operation of TCAT vehicles, and

WHEREAS, the Federal Transit Administration on June 26, 2009 requested transit properties to review their policies and address the risks that improper use of personal cell phones and electronic devices can create, and

WHEREAS, the TCAT Labor/Management Committee on July 10, 2009 made a recommendation to modify the Cell Phone Use Policy to (1) specify the prohibition against the use of hands free devices while operating a TCAT vehicle applies to voice, texting or any other use, and (2) add a prohibition against the use of other personal electronic devices such as iPods, portable radios, and MP3 players, while operating a TCAT vehicle, and

WHEREAS, the Human Resource Manager and Human Resources Committee of TCAT after reviewing the proposed changes recommend that the TCAT Board of Directors adopt the attached proposed Cell Phone and Personal Electronic Device Use Policy,

NOW, THEREFORE, be it RESOLVED that the TCAT, Inc. Board of Directors hereby approves and adopts the attached Cell Phone and Personal Electronic Device Use Policy, with an effective date of July 24, 2009.

Adopted by the TCAT, Inc. Board of Directors on this 23rd day of July, 2009.

The resolution to approve the Cell Phone Use Policy Revision was moved by P. Mackesey; and seconded by N. Schuler. Discussion followed. The motion passed unanimously.

**VIII. Committee Reports**

- **Executive Committee**

D. Cogan reported the Executive Committee met July 8, 2009 and discussed City Center Project, Black Box Project, Town of Ithaca Funding, and potential smoking ban in public areas.

- **Budget Committee**

J. Dotson reported that the Budget Committee met on July 16, 2009 and discussed Revenue Expenditure Reports: June 30, 2009, Fuel Reports, Quarterly Passenger Revenue Analysis, Cash Flow Update, Preliminary draft 2010 Operating and Capital Budgets and annual budget presentation.

- **Transit Service Committee**

P. Mackesey reported that the Transit Service Committee will be meeting on July 28, 2009 and they will discuss service for Grassroots, as well as the proposal for increasing service that N. Oltz developed.

- **Human Resources Committee**

The Human Resources Committee did not meet.

- **City Center Committee**

R. McDaniel reported that the City Center Committee did not meet. He reported that there were two issues that they had been dealing with; one was completing the RFP for getting Gimme! Coffee to come in and that was completed last meeting. The other had to do with completing the construction; he reported that the opening looks like it will be late September.

**IX. Next meeting**

D. Cogan announced the next meeting date August 27, 2009 at 4:00 PM.

**X. Adjournment**

The motion to adjourn the meeting was made by K. Luz Herrera; and seconded by N. Schuler. The meeting adjourned at 5:30 PM.