

**TOMPKINS CONSOLIDATED AREA TRANSIT, INC.
BOARD OF DIRECTORS MEETING**

Thursday, April 24, 2008
4:00 PM TCAT Conference Room
737 Willow Avenue, Ithaca, NY

Attendees: D. Cogan, J. Dotson, H. Dullea, P. Mackesey,
F. Proto, J. Turcotte, B. Wendt, J. Zumoff

J. Basil, J. Bratton, S. Brock, R. Carnrike, A. Eccleston, J. Jennings,
N. Oltz, N. Tedesco, S. Willcox, S. Persons/Recording Secretary

Agenda

I. Call to Order

D. Cogan called the meeting to order at 4:00 PM, and welcomed everyone to the April 24, 2008 TCAT, Inc. Board of Directors Meeting.

II. Board Member Items

There were no Board Member Items.

III. Public Comment

There was no one present that had a public comment.

IV. Approval of the minutes from March 27, 2008 meeting

The motion to approve the minutes was made by F. Proto; seconded by J. Zumoff.

S. Brock requested a change to the minutes on page 1, first paragraph under Board Member Items; the words "to a three (3) year term" to be removed from the sentences "S. Brock presented the following verbal motion to elect P. Mackesey to a three (3) year term." as well as "The motion to approve the verbal resolution to elect P. Mackesey to a three (3) year term."

The motion to approve the minutes as amended passed unanimously.

V. Chairperson's Report

The Chairperson did not have a report.

VI. General Manager's Report

- Monthly Operating Report - J. Turcotte presented the Monthly Operating Report for March 2008. He reviewed the details of the Riders, Miles & Hours Statistics, Service Changes & Special Events, Maintenance Statistics, Accidents & Other Incidents, Finance, Human Resources, Marketing Initiatives, & Customer Communications.

- J. Bratton reported that TCAT, Inc. participated in a Great Race at the Dewitt Middle School. He stated that this was an activity that was part of the middle schools Earth Day celebration to try to get children used to Transit and teach them how to ride. They felt that this could become a regular event.
- N. Tedesco presented the slideshow presentation on Vanpool. She reported what Vanpool is, how it would work, and how Vanpool would be funded. N. Tedesco also reported what the impact on TCAT, Inc. would be regarding the TCAT budget and liability. Discussion followed.

D. Cogan questioned if Vanpool would only be for Cornell University employees?

B. Wendt responded that anyone could participate; Cornell University was just providing the start up money for the first two years until funding goes through in year three, and those riders that are non-Cornell would be billed for usage through VPSI.

F. Proto questioned what the liability would be?

S. Brock stated that as of now, TCAT would not be very visibly involved, Vanpool providers must meet certain vendor qualifications, including adequate insurance, and that TCAT's general liability insurance would cover any exposure to TCAT. She also stated that TCAT would have to come up with vendor qualifications and would need to figure out how deeply TCAT should be involved.

VII. Action Items from Staff

The staff had no action items.

VIII. Committee Reports

- **Executive Committee**

D. Cogan stated that the Executive Committee met on April 10, 2008 and discussed the dialysis service request, vanpool initiative, and the City Center Project update. He also reminded everyone about the next meeting on May 8, 2008 at 8:30 A.M. he stated that the architects for the City Center Project would be there and ready to present their ideas.

- **Budget Committee**

D. Cogan stated that the Budget Committee met on April 15, 2008 and discussed the 2008-2009 STOA, the fuel prices, the Revenue and Expenditure Report dated March 31, 2008, and the 2009 Operating Budget Assumptions.

- **Transit Service Committee**

P. Mackesey reported that the Transit Service Committee met on April 22, 2008 and discussed the status of shelters, the ongoing project to get increased service to the Ithaca Dialysis center, and giving youth passes to 6th graders. She stated that Passenger Amenity Supervisor M. McLellan had received help with the outlying shelters, and that he wanted to replace all the old plexi-glass in some shelters. P. Mackesey stated that the Dewitt Library gives some students a day pass when they

go into the middle school to encourage using the transit system. She also reported that the Transit Service Committee wanted to give 450-500 6th grade students free three (3) month youth passes while the service is decreased to teach students about the transit system.

- **Human Resources Committee**

H. Dullea reported that the Human Resources Committee met on April 21, 2008 and discussed current staffing levels, the grievance log, and the contract negotiation preparations update.

- **City Center Project Committee**

D. Cogan reported that the City Center Project Committee met on April 24 and discussed the meeting held with the architects about different alternatives within the budget for the space. He also reported that they are going out to bid for a Café operator and there will be a pre-bid meeting for potential bidders to show what the plan for the space is and to see if it would work. D. Cogan also reported that the lease is on the way.

IX. Next meeting

D. Cogan announced the next meeting date May 22, 2008 at 4:00 PM.

X. Adjournment

The motion to adjourn the meeting was made by D. Cogan. The meeting adjourned at 6:30 PM.