

**TOMPKINS CONSOLIDATED AREA TRANSIT, INC.
BOARD OF DIRECTORS MEETING**

Thursday, January 22, 2009
4:00 PM TCAT Conference Room
737 Willow Avenue, Ithaca, NY

Attendees: D. Cogan, J. Dotson, H. Dullea, P. Mackesey,
R. McDaniel, N. Schuler, J. Turcotte

S. Brock, R. Andrascik, N. Oltz,
N. Tedesco, T. Wright, S. Persons/Recording Secretary

Also attended: Leslie Schill

Agenda

I. Call to Order

D. Cogan called the meeting to order at 4:00 PM, and welcomed everyone to the January 22, 2009 TCAT, Inc. Board of Directors Meeting.

II. Board Member Items

H. Dullea asked if during the Transit Service Committee report there could be an update on the status of an issue that came up on West Hill.

III. Public Comment

There was no one present that had a public comment.

IV. Approval of the minutes from December 4, 2008 meeting

The motion to approve the minutes from December 4, 2008 was made by P. Mackesey; seconded by H. Dullea. The motion to approve the minutes passed unanimously.

V. Chairperson's Report

D. Cogan stated that in our packet there is the list of all of our meetings, and the TCAT, Inc Board of Directors meeting dates listed are correct, but the Executive Committee meetings will be on the second Wednesday of the month except October and it will be kept at 8:30 AM at R. McDaniel's office.

D. Cogan stated that the action item on the agenda is the committee assignments for 2009, we are limited by our bylaws to only five Board Members, but he is welcoming and encouraging Board Members to attend any other committee meetings they are interested in. He also requested if regular meeting times have been set to please let all of the Board know when those dates and times are so that others could attend. He asked everyone to send the meeting dates to S. Persons

and she would publish it for the Board Meetings, and those dates will be on the bottom of the Board Agenda.

VI. General Manager's Report

- Route 96 Corridor Study Leslie Schill - N. Tedesco introduced Leslie Schill, she stated that the County Planning Department has invited TCAT to be a part of a corridor study. The County Planning Department is looking at Route 96 and ways to reduce the impact of transportation on people living in that corridor and beyond into downtown Ithaca. L. Schill stated that they have done extensive public outreach to everyone who lives and owns property on the corridor, and they have done traffic analysis studies and found the corridor is congested but is not as bad as it is perceived. She stated the consultants have made a number of recommendations dealing with transit, for instance looking at dedicated pull off lanes on Route 96, additional transit stops, and into the future what it would mean if there were real population centers around the Medical Center and what that could mean for transit.
- Monthly Operating Report - J. Turcotte presented the Monthly Operating Report for November 2008. He reviewed the details of the Riders, Miles & Hours Statistics, Service Changes & Special Events, Maintenance Statistics, Accidents & Other Incidents, Finance, Human Resources, Marketing Initiatives, & Customer Communications.
- 2008 Annual Ridership breaks 2007 Annual Ridership record – J. Turcotte stated our ridership is up and broke last year's record, this year the official number was 3,317,716 rides and the year before was 3,106,215 rides so it is up 6.8%. The urban routes are up 5.8% and the rural routes are up 12.6%.

VII. Action Items from Staff

Action item the approval of committees, committee members, and committee chairperson, the motion from the table to accept this docket of committee assignments as presented was moved by H. Dullea and seconded by P. Mackesey. The motion passed unanimously.

Committee Assignments TCAT Board... 2009

Executive Committee:

- | | |
|-----------------|----------------------|
| • Dan Cogan | Chairperson |
| • Frank Proto | Vice-chair |
| • Hank Dullea | Secretary |
| • Rich McDaniel | Immediate Past Chair |

Note – All interested board members are invited to attend

Audit Committee:

- Bill Wendt – Chair
- Dan Cogan
- Frank Proto

Human Resource Committee:

- Nancy Schuler – Chair
- Hank Dullea
- Pam Mackesey

Budget Committee:

- Hank Dullea – Chair
- Frank Proto
- Jennifer Dotson

Transit Service Committee:

- Pam Mackesey. – Chair
- Bill.Wendt
- Kathy Luz Herrera
- Jennifer Dotson
- Nancy Schuler

City Center Committee:

- Rich McDaniel – Chair
- Dan Cogan
- Kathy Luz Herrera

ITCTC Policy committee TCAT representative:

The chairman proposes that Bill Wendt continue in that role

- Consider approval of Resolution {2009-01} Approval to Extend Legal Services Contract one additional year with Shea Stokes & Carter, P.C. – D. Cogan presented Resolution {2009-01} to extend legal services for an additional year.

**RESOLUTION
2009- 01**

WHEREAS, on February 7, 2006, TCAT, Inc. and Shea Stokes & Carter, P.C. entered into a three-year Contract for Legal Services with a term from February 1, 2006 through January 31, 2009 (the “Contract”), and

WHEREAS, the Contract provides that upon mutual written agreement, it may be renewed in one-year increments for up to a total of three additional years upon such terms as the parties deem acceptable, and

WHEREAS, both parties wish to extend the Contract for an additional one (1) year term with no changes to the Contract’s other provisions,

NOW, THEREFORE, be it RESOLVED that the TCAT, Inc. Board of Directors hereby approves the attached Extension of Contract for Legal Services and authorizes Board Chair Daniel Cogan and General Manager Joseph Turcotte to execute the Extension of Contract.

The resolution for Approval to Extend Legal Services with Shea Stokes & Carter, P.C. was moved by R. McDaniel; and seconded by P. Mackesey. The motion passed unanimously.

- Consider approval of Resolution {2009-02} Approval to Extend Legal Services Contract one additional year with Susan H. Brock – D. Cogan presented Resolution {2009-02} to extend legal services for an additional year.

**RESOLUTION
2009- 02**

WHEREAS, on February 2, 2006, TCAT, Inc. and Susan H. Brock, Attorney at Law entered into a three-year Contract for Legal Services with a term from February 1, 2006 through January 31, 2009 (the "Contract"), and

WHEREAS, the Contract provides that upon mutual written agreement, it may be renewed in one-year increments for up to a total of three additional years upon such terms as the parties deem acceptable, and

WHEREAS, both parties wish to extend the Contract for an additional one (1) year term with no changes to the Contract's other provisions,

NOW, THEREFORE, be it RESOLVED that the TCAT, Inc. Board of Directors hereby approves the attached Extension of Contract for Legal Services and authorizes Board Chair Daniel Cogan and General Manager Joseph Turcotte to execute the Extension of Contract.

Adopted by the TCAT, Inc. Board of Directors on this 22nd day of January, 2009.

The resolution for Approval to Extend Legal Services with Susan H. Brock was moved by N. Schuler; and seconded by R. McDaniel. The motion passed unanimously.

VIII. Committee Reports

- **Executive Committee**

R. McDaniel stated the Executive Committee met January 8, 2009 and discussed Schuyler County Service, Purchasing and Project Manager Recruitment, Van Pool, 2009 Triennial Review Training, and Black Box ETM.

- **Budget Committee**

H. Dullea stated that the Budget Committee met on January 19, 2009 and discussed Capital funding, County borrowing against STOA income, Cash Flow and Fuel Updates.

- **Human Resources Committee**

The Human Resources Committee did not meet this month.

- **Transit Service Committee**

P. Mackesey reported that the Transit Service Committee did not meet this month, but she did report that the issue that H. Dullea raised concerning West Hill would be discussed during the next meeting.

- **City Center Project Committee**

R. McDaniel reported that the City Center Project Committee did not meet this month, but provided an update that they went through the RFP process and that it

did not reach a positive outcome, part of the reason was because the RFP process was cumbersome and some people did not understand it. He stated they are working on a strategy to get back on track.

IX. Next meeting

- D. Cogan announced the next meeting date February 26, 2009 at 4:00 PM.

X. Adjournment

The motion to adjourn the meeting was made by P. Mackesey and seconded by R. McDaniel. The meeting adjourned at 5:19 PM.