

**TOMPKINS CONSOLIDATED AREA TRANSIT, INC.
BOARD OF DIRECTORS MEETING**

Thursday, September 25, 2008
4:00 PM TCAT Conference Room
737 Willow Avenue, Ithaca, NY

Attendees: R. McDaniel, D. Cogan, H. Dullea, K. Luz Hererra,
P. Mackesey, F. Proto, J. Turcotte, B. Wendt, J. Zumoff

M. Albanese, S. Brock, R. Andrascik, N. Oltz, E. Rabenstein,
B. Stebbins, D. Swarts, N. Tedesco, S. Persons/Recording Secretary

Also Attended: George Eberhardt

Agenda

I. Call to Order

R. McDaniel called the meeting to order at 4:10 PM, and welcomed everyone to the September 25, 2008 TCAT, Inc. Board of Directors Meeting.

II. Board Member Items

R. McDaniel stated that the City Center Committee Report would be moved up to just after the Chairman's Report, he also requested an executive session to discuss Collective Bargaining, the employment history of an individual, and a contract matter.

F. Proto requested an update on the status of discussions with Tioga Transport, as well as a copy of the fare changes, what they currently are for those routes compared to what was announced.

III. Public Comment

G. Eberhardt stated he had a strong comment against the new bus route 21-S, he stated it is totally useless for people going to the hospital and there is no way of making connections for it.

N. Oltz stated that they looked at the ridership closely on that route and found it to be very low, that they looked at work shifts, visiting hours, and what service is already provided with the regular 21 and made the determination to change the 21-S to every other trip.

P. Mackesey suggested that they continue to monitor the situation in the Transit Service Committee.

I. Approval of the minutes from August 28, 2008 meeting

The motion to approve the minutes was made by P. Mackesey; seconded by H. Dullea. The motion to approve the minutes passed unanimously.

II. Chairperson's Report

The Chairman did not have a report.

- **City Center Project Committee**

D. Cogan reported that the City Center Project Committee met on September 25, 2008 and reviewed the architectural drawings and construction estimates on the Green Street space. He stated that we will be putting out a proposal for a vendor to operate a café in the space and that by the time we are done selecting a vendor we hope to be getting done with the construction on the space.

III. General Manager's Report

- Monthly Operating Report - J. Turcotte presented the Monthly Operating Report for August 2008. He reviewed the details of the Riders, Miles & Hours Statistics, Service Changes & Special Events, Maintenance Statistics, Accidents & Other Incidents, Finance, Human Resources, Marketing Initiatives, & Customer Communications.
- Rural Transit Update – J. Turcotte stated there was a meeting planned for September 30, 2008 at TCAT involving himself, Charlie Chapman and whoever C. Chapman chooses to bring. He stated that the Route 52 continues to frustrate staff due to wide variance in fare structure for the route and we did our best to come up with a way to simplify the fare structure, and we are going to listen and develop the appropriate fare structure as we move forward. He stated we will be having a town hall meeting in Berkshire to talk to people about the fares and how we can better serve the riders.

IV. Action Items from Staff

The staff had no action items.

V. Committee Reports

- **Executive Committee**

R. McDaniel stated the Executive Committee met September 11, 2008 and discussed Contract Negotiations.

- **Budget Committee**

H. Dullea stated that the Budget Committee met on September 24, 2008 and discussed the changes in Diesel Fuel costs, and the decrease in STOA funding.

- **Human Resources Committee**

H. Dullea stated that the Human Resources Committee met on September 15, 2008 and discussed current staffing levels, the grievance log and the contract negotiation preparations update.

- **Transit Service Committee**

P. Mackesey reported that the Transit Service Committee met on September 25, 2008 and discussed the preliminary changes that PERTEET recommended, the RFP for vanpool services went out on September 15th, 2008 and we are expecting to receive questions about the RFP, there is one interested bidder at this time, the brochure of the September 2008 route changes, and the Amenity Progress Report

regarding adding and subtracting stops. P. Mackesey stated that we need to help the staff develop procedures for adding or subtracting stops, as well as put together a procedure for how to handle requests for additional or increased services for major or new developments. Discussion followed.

VI. Next meeting

- R. McDaniel announced the next meeting date October 23, 2008 at 4:00 PM.

VII. Attorney's Report

R. McDaniel asked for a motion to enter into Executive Session to discuss Contract Negotiations, the employment history of an individual, and a contract matter. The motion was made by F. Proto; seconded by J. Zumoff. The motion passed. The Board entered into Executive Session at 5:25 PM. The Board arose from Executive Session at 6:25 PM. No action was taken.

VIII. Adjournment

The motion to adjourn the meeting was made by B. Wendt and seconded by J. Zumoff. The meeting adjourned at 6:25 PM.